

The Frewsburg Central School Board of Education met on Thursday, April 14, 2016 in the Library at the Middle/High School at 6:30 p.m.  
Present were:

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|---|---|
| BOARD MEMBERS:                                | Eric Wright, Laura Greenwood, Janet Black, Tom Fenton, Chad Chitester, Jason Ruhlman and Randy Wiltsie  |
| ADMINISTRATORS:                               | Danielle M. O'Connor, Superintendent<br>Ann Morrison, MS/HS Assistant Principal<br>Tiffany Frederes, Elementary Principal<br>Danielle Patti, Dir. of Curriculum & Instruction<br>Maryellen Royce, Interim Dir. of Sp. Education |
| BOARD SECRETARY &<br>DISTRICT CLERK:          | Lona Carlberg   |
| FACULTY:                                      | Lindsey Vitello   |
| DIRECTOR OF TECHNOLOGY<br>AND COMMUNICATIONS: | Heidi Reale   |
| OTHERS:                                       | Kaitlin Franzen, Tyler Nuse, Adam Stahlsmith, Ashley Anderson, Emily Mager, Krysta Munella, Rosemarie Mole', Anthony Mole', Erin Estus, Samantha Nordlund, Rachelle Mole', John Spacht and Brandon Callender                    |

**I. OPENING OF MEETING**

Mr. Eric Wright, President of the Board, opened the meeting at 6:33 p.m. and led the Pledge of Allegiance.

Mr. Thomas Fenton entered at 6:34 p.m.

**II. PUBLIC STATEMENTS, PRESENTATIONS, QUESTIONS**

**III. EDUCATIONAL ISSUES**

6:30 p.m. – 6:35 p.m. Presentation of Proposed Art Murals in the Hallways – Rosemarie Mole' and Sam Nordlund

Mrs. Lindsey Vitello, Secondary Art Teacher, gave a brief history of the student painted murals in the hallways and what the Art Department's expectations were for the future. She then introduced two students, Sam Nordlund and Rosemarie Mole', who presented their ideas for murals to be

completed by the end of the 2015-16 school year. Both ideas were very creative. The Board thanked Mrs. Vitello and the students. Mrs. Vitello, Sam Nordlund, Rosemarie and Rachelle Mole' left at 6:45 p.m.

6:35 p.m. – 6:45 p.m. Summer Programming – Danielle Patti

Mrs. Patti presented a possible summer program for students in Grades 4 – 8. It would be a computer science coding program by Google, cs-first.com, which is free. The program would run for one week and have six different areas, including fashion, video games and sports management. This would be an entry level program and would cost the District approximately \$1,500.00 to cover expenses for a Teacher and a Nurse. She would research having Wegmans donate snacks. If the Board felt this is something she should pursue, she would move forward with a schedule, student permission slip, approximate cost to transport student to and from the school and a resolution for the May 2016 Board meeting.

The Board of Education thanked Mrs. Patti.

6:45 p.m. – 7:00 p.m. Technology Plan – Heidi Reale

Mrs. Reale presented the Board with the updated Technology Plan. She noted that there was some changes to the language due to the Smart Schools Bond Act. She left at 7:06 p.m.

#### **IV. OLD BUSINESS**

7:00 p.m. – 7:05 p.m. Update on the Carved Bear

Mrs. Morrison noted that she had tried to contact Mr. Caldwell for specifics regarding the carved bear. However, Mr. Caldwell hadn't responded to her yet.

Mrs. O'Connor noted that Mr. Caldwell had told her that he had collected all of the money. Mr. Chitester asked if the bear had to be on the tree stump, or could it be placed in the circle, where everyone would be able to view it.

A Board member asked if anyone had recently mentioned naming the pool after Mr. Bruce Johnson. It was noted that nothing has been brought up recently.

7:05 p.m. – 7:10 p.m. Discussion on interest in exit survey

It was discussed and decided to wait and not to do an exit survey this year.

**V. ACTIONS**

**1. Minutes of Regular Board Meeting of 3/10/16.**

**Minutes**

Mrs. Greenwood made a motion to approve the minutes of Regular Board Meeting of 3/10/16. Seconded by Mrs. Black. Motion was unanimously carried.

**2. Treasurer's Reports.**

**Financial**

Mrs. Black made a motion to approve the Treasurer's Reports for March 2016 with the following balances:

March 2016

|                            |              |
|----------------------------|--------------|
| Capital Fund.....          | \$89,714.27  |
| Federal Funds.....         | \$388,889.91 |
| General Fund.....          | \$65,663.99  |
| Lunch Fund.....            | \$20,699.67  |
| Student Funds.....         | \$51,269.37  |
| Trust and Agency Fund..... | \$62,398.80  |

Seconded by Mr. Fenton. Motion was unanimously carried.

**3. Personnel.**

**Personnel**

**A. Resignations. (See Attachment I)**

Mr. Wright made a motion to approve personnel actions as listed on **Attachment I**: the resignation of Jennifer Hultin-Kolstee as a Typist II at the Robert H. Jackson Elementary School with a salary of \$10.50 per hour, effective 4/15/16. This is a 10-month, 3 hours per day position. The medical leave of absence of Sherrie Cline as the LPN on the Bus for the district with a salary of \$14.50 per hour, effective 4/5/16 – 5/16/16. She will be taking a medical leave of absence for six weeks, pending Doctor's orders. Seconded by Mr. Fenton. Motion was unanimously carried.

B. Appointments. **(See Attachment II)**

Personnel

Mr. Wiltsie made a motion to approve personnel actions as listed on **Attachment II**: the appointment of Travis Muntz as a 1:1 Teacher Aide at the MS/HS with a salary of  $\$9.25 + .25 = \$9.50$  per hour, effective 3/16/16 – 6/24/16 in a 10-month student calendar position; the appointment of William Hair Jr as a Volunteer Assistant Baseball Coach at the MS/HS, effective 3/7/16 – 6/24/16 for the 2015-16 school year, pending verification of CPR and First Aid Training; the appointment of Robert Collver as the Adult Score Keeper/Time Keeper for Boys' Home Baseball games at the MS/HS, with a salary of  $\$30.00$  per game +  $\$13.00$  if two in one day, effective 3/7/16 – 6/24/16 for the 2015-16 school year baseball season; the appointment of Devone Raymond-Adelgren as a Substitute Adult Lifeguard at the MS/HS with a salary of  $\$20.00$  per hour, effective 4/15/16 for Friday evening pool parties; the appointment of Devone Raymond-Adelgren as a Substitute Student Lifeguard at the MS/HS with a salary of  $\$9.00$  per hour, effective 4/15/16 for Friday evening pool parties; the appointment of Melissa Hultberg as a Bus Driver for the District with a salary of  $\$13.45$  per hour, effective 4/15/16. She will do the Temple School, GA Home & Frewsburg run for approximately 5 hours per day; the appointment of Jodi Hartley as a Long-term Substitute Elementary Grade Two Teacher at the Robert H. Jackson Elementary School with a salary of  $\$180.00$  per day, effective 3/31/16 – 5/9/16. These are approximate date, pending the Doctor's orders. The appointment of Bethany Jimerson as a Long-term Substitute Teaching Assistant at the Robert H. Jackson Elementary School, with a salary of  $\$140.00$  per day, effective 4/22/16 – 6/24/16. The dates are approximate pending the birth of Mrs. Cruea's baby and/or Doctor's orders. The appointment of additional substitutes for the 2015-16 school year: Karina Sposato, Jordan Dilts, Mark Soderberg, Kevin Emley and Nicholas Baglia and additional non-teaching substitutes for the 2015-16 school year: Mary Nash and Josie Hind. Seconded by Mrs. Greenwood. Motion was unanimously carried.

4. Adoption of budget for 2016-17 school year in the amount of  $\$16,729,939$  to be presented to the voters of the Frewsburg Central School district for approval on May 17, 2016.

Financial

Mr. Fenton made a motion for the adoption of budget for 2016-17 school year in the amount of  $\$16,729,939$  to be presented to the voters of the Frewsburg Central School district for approval on May 17, 2016. Seconded by Mrs. Greenwood. Motion was unanimously carried.

5. Authorization to run a Pre-K/Universal Pre-K program for the 2016-17 school year.

Financial

Mr. Chitester made a motion for the authorization to run a Pre-K/Universal Pre-K program for the 2016-17 school year. Seconded by Mr. Fenton. Motion was unanimously carried.

6. Second reading and approval of the “School Volunteers” Policy. **(See Attachment III – Board and Administration only)**

Policy

Mr. Fenton made a motion for the second reading and approval of the “School Volunteers” Policy. **(See Attachment III – Board and Administration only)** Seconded by Mrs. Black. Motion was unanimously carried.

7. Second reading and approval of the “Head Lice” Policy. **(See Attachment IV – Board and Administration only)**

Policy

Mrs. Black made a motion for the second reading and approval of the “Head Lice” Policy. **(See Attachment IV – Board and Administration only)** Seconded by Mrs. Greenwood. Motion was unanimously carried.

8. Approval of additional recommendations of CSE Committee for special class placements for the 2015-16 school year. **(See Attachment V – Board and Administration only.)**

Students

Mr. Fenton made a motion for the approval of additional recommendations of CSE Committee for special class placements for the 2015-16 school year. **(See Attachment V – Board and Administration only.)** Seconded by Mrs. Greenwood. Motion was unanimously carried.

9. Authorization to approve the following student lifeguards: **Shannon Estus and Kiah Johnson.**

Students

Mr. Chitester made a motion for the authorization to approve the following student lifeguards: **Shannon Estus and Kiah Johnson.** Seconded by Mrs. Greenwood. Motion was unanimously carried.

10. Authorization to enter into updated contracts for the 2015-16 school year with the attached contractors. **(See Attachment VI – Board and Administration only)**

Financial

Mr. Wiltsie made a motion for the authorization to enter into updated contracts for the 2015-16 school year with the attached contractors. **(See Attachment VI – Board and Administration only)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

11. Authorization to approve SJB Services, Inc. to perform a moisture investigation for the floor slab at the Robert H. Jackson Elementary School with an estimated cost of \$4,840.00. **(See Attachment VII – Board and Administration only)**

Facilities

Mrs. Black made a motion for the authorization to approve SJB Services, Inc. to perform a moisture investigation for the floor slab at the Robert H. Jackson Elementary School with an estimated cost of \$4,840.00. **(See Attachment VII – Board and Administration only)** Seconded by Mrs. Greenwood. Mr. Fenton opposed. Motion was carried.

12. Authorization to replace the following student teacher, Heather King, with Julianne Legnard at the Robert H. Jackson Elementary School with Mrs. Amy Caldwell from March 29, 2016 – May 12, 2016. **(See Attachment VIII – Board and Administration only.)**

Students

Mr. Wright made a motion for the authorization to replace the following student teacher, Heather King, with Julianne Legnard at the Robert H. Jackson Elementary School with Mrs. Amy Caldwell from March 29, 2016 – May 12, 2016. **(See Attachment VIII – Board and Administration only.)** Seconded by Mr. Fenton. Motion was unanimously carried.

13. Authorization to vote for five (5) candidates to serve on the Executive Committee of the Chautauqua County School Boards Association for term effective July 1, 2016 through June 30, 2019. **(See Attachment IX – Board and Administration only.)**

Board

Mrs. Greenwood made a motion for the authorization to vote for five (5) candidates listed on the ballot to serve on the Executive Committee of the Chautauqua County School Boards Association for term effective July 1, 2016 through June 30, 2019. **(See Attachment IX – Board and Administration only.)** Seconded by Mrs. Black. Motion was unanimously carried.

14. Authorization to approve the RtI (Response to Intervention) Plans for the Robert H. Jackson Elementary School and the Middle/High School. **(See Attachment X – Board and Administration only)(Available at Board Meeting)**

Board

Mr. Chitester made a motion for the authorization to approve the RtI (Response to Intervention) Plans for the Robert H. Jackson Elementary School and the Middle/High School. **(See Attachment X – Board and Administration**

**only)(Available at Board Meeting)** Seconded by Mrs. Greenwood. Motion was unanimously carried.

15. Authorization to approve the Technology Plan for July 2016 through June 2018. **(See Attachment XI – Board and Administration only)(Available at Board Meeting)**

Board

Mr. Wiltsie made a motion for the authorization to approve the Technology Plan for July 2016 through June 2018. **(See Attachment XI – Board and Administration only)(Available at Board Meeting)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

16. Authorization to approve The Relief Zone, Inc. (TRZ) to use space at the Robert H. Jackson Elementary School beginning September 1, 2016 for one year. **(See Attachment XII – Board and Administration only)**

Facilities

Mrs. Black made a motion for the authorization to approve The Relief Zone, Inc. (TRZ) to use space at the Robert H. Jackson Elementary School beginning September 1, 2016 for one year. **(See Attachment XII – Board and Administration only)** Seconded by Mrs. Greenwood. Mr. Ruhlman abstained. Motion was carried.

17. Authorization for the softball boosters to donate/build/install shelves for both of the softball dugouts during the Spring of 2016 with no cost to the District.

Facilities

Mr. Ruhlman made a motion for the authorization for the softball boosters to donate/build/install shelves for both of the softball dugouts during the Spring of 2016 with no cost to the District. Seconded by Mrs. Greenwood. Motion was unanimously carried.

18. Authorization to enter into updated contracts for the 2015-16 school year with the attached contractors. **(See Attachment XIII – Board and Administration only)**

Financial

Mr. Wiltsie made a motion for the authorization to enter into updated contracts for the 2015-16 school year with the attached contractors. **(See Attachment XIII – Board and Administration only)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

19. Personnel.

A. Appointments. **(See Attachment II.A)**

Personnel

Mr. Ruhlman made a motion to approve personnel actions as listed on **Attachment II.A:** the appointment of Kevin Emley as a Volunteer Assistant Track Coach at the MS/HS, effective 3/7/16 – 6/24/16 for the 2015-16 school year, pending verification of CPR and First Aid training. Seconded by Mr. Chitester. Mr. Wright abstained. Motion was carried.

**VI. PAYMENT OF BILLS**

No questions were asked.

**VII. GOAL UPDATE AND GOOD news**

Mrs. Frederes announced that tomorrow would be the last regular day of the State Grades 3 – 8 Math testing and last Tuesday, Wednesday and Thursday the State ELA testing for Grades 3 – 8 took place. This year the State made a change and students were given unlimited time to take the exams. Students were told to take their time and do a good job. Mrs. Frederes noted that she had a few Third Graders that she had to have them take a lunch break and then return to the testing site.

In February Mrs. Morrison talked about a grant that the Elementary School had applied for from Tractor Supply for raised beds. The Elementary School has been awarded the grant and Mrs. Jill Smith has agreed to be in charge of the gardens. She is very excited and would like to have each raised garden have a theme, example (Pizza ingredients).

Mrs. Patti announced that Jennifer Armella, Jeff Uebelhoer and herself have been working on a Physical Education grant. They have had to obtain a letter from the Town, TRZ, and Dr. Khan in support of the District receiving this grant. Students in K – 12 and TRZ will benefit. It could include an exercise video, smart wall, motor skills, adventure, ropes course, kayaks to use on the Conewango. The application is due May 20<sup>th</sup>. She will check to see if it needs to have Board approval.

Mrs. Morrison announced that the musical “Annie” was two weeks ago and all of the students involved did a great job.

She noted that the 7<sup>th</sup> and 8<sup>th</sup> graders were taking the State ELA and Math exams.



She announced that the Talent Show will be held on April 21, 2016 and the SADD Mock crash will be held on May 9, 2016 with the Prom on May 14, 2016 at the Casino in Bemus Point. She also noted that the Battle of the Classes will be held on May 25, 2016 and the Awards Assembly will be June 1, 2016 at 6:30 p.m..

Mrs. Royce announced that she has conducted 19 CSE meetings and the Special Education students have been taking all of the assessments. She noted that she has observed some wonderful classroom teaching.

Mrs. O'Connor announced that fewer students opted out of the State assessments and the District has had more parental support.

She noted that our Lunch Program will be reviewed in May 2016 by the State Education Department.

Mr. Wright extended his and the Board of Education condolences to Mrs. O'Connor and her family on the passing of her Mother-in-Law.

Mrs. Greenwood announced that the Town of Carroll had received a permit for a 120 foot telephone pole to be placed on Lloyd Moore Drive near the bus garage. It would be placed on the Town right away. She will report next month with any further information that the Town receives regarding this.

Mr. Wright thanked Mrs. Greenwood for bringing this information to the District's Board of Education.

#### **VIII. INFORMATIONAL ITEMS**

- AA. Revenue Status Report. **(Board and Administration only)**
- BB. Budget Status Report. **(Board and Administration only)**
- CC. Budget Transfer Report. **(Board and Administration only)(None for this timeframe)**
- DD. BOCES Board Nominations – Notification #1 and Final Notification Notice. **(Board only)**
- EE. March 9, 2016 Board Room Report. **(Board only)**
- FF. March 30, 2016 Board Room Report. **(Board only)**
- GG. First reading of the following policy:  
-“Wellness Policy” **(Board and Administration only)**
- HH. Tenure Appointments, Probationary Teacher Continuation Memo to Robin Trapani. **(Board and Administration only)**

**IX. COMING ATTRACTIONS**

1. **Tuesday, April 19, 2016** – Special Board of Education Meeting – Component Vote Date for the purpose of voting on the 2016-17 BOCES administrative budget and casting your ballot in the election of members to serve on the BOCES Board – **5:30 p.m.** – Mrs. O'Connor's office.
2. **Thursday, May 5, 2016** – Public Hearing on the Budget – **6:30 p.m.** – Middle/High School Library.
3. **Tuesday, May 17, 2016 – 2:00 p.m. – 8:00 p.m.** – Budget Vote, Board Member Election – MS/HS New Gym Lobby – **5:30 p.m.** – Regular Board of Education Meeting – Middle/High School Library.
4. **Thursday, May 19, 2016 – 5:30 p.m. – 9:00 p.m.** – CCSBA Honors Night, Williams Center, SUNY Fredonia Campus, Fredonia. 5:30 p.m. – Registration and Networking; 6:00 p.m. – Welcome & Introductions; 6:15 p.m. – Entertainment; 6:45 p.m. – Dinner Buffet; 7:45 p.m. – Program. **(See Handout #1 – Board and Administration only) (If interested in attending, please let Lona know by Wednesday, May 4, 2016.)**
5. **Thursday, June 9, 2016 – 6:30 p.m.** – Regular Board of Education Meeting – Middle/High School Library.

**X. ADJOURNMENT**

Mr. Wright made a motion to adjourn the meeting. Seconded by Mrs. Greenwood. Motion was unanimously carried. Adjourned at 7:59 p.m.

Respectfully submitted,

Lona J. Carlberg  
District Clerk

